

TASC REASONABLE ADJUSTMENTS STUDENT APPLICATION FORM

About this form

This form is used by students (or parents/carers) to request reasonable adjustments for TASC-Accredited Level 3 and 4 courses with external assessments.

This form should be provided to the school, along with any supporting evidence.

The school will complete and submit the application to TASC on the student's behalf, including detailed information about the student's needs and requested adjustments.

Student Information

TASC ID: **Student name:**

Student email:

School: **Year of study:**

Type of application

- ☐ New application (first-time request for reasonable adjustments)
- ☐ Re-application (previously approved adjustments)
- ☐ Change to existing adjustments (requesting modifications)

Reason for Application

Select the category that best describes the reason for this application:

- ☐ Medical condition, impairment, or disability
- ☐ Imputed diagnosis (no formal diagnosis, but the school has identified a need)
- ☐ Personal circumstances (e.g. bereavement, family violence, natural disaster, medical emergency)
- ☐ Humanitarian consideration

→ Date of settlement in Australia:

Condition / Circumstances

List the diagnosed condition(s), imputed condition(s), or circumstances relevant to this application. Include the formal diagnosis where applicable. If there is no formal diagnosis, describe the condition or circumstances.

Brief description (optional)

Provide a short summary of how the condition or circumstances affect the student.

The school will provide a detailed supporting statement to TASC outlining the student's needs, their impact in exam conditions, and the support required.

Required Adjustments and Functional Impact in exams

For each adjustment requested, provide specific details and explain how the student's condition or circumstances affect them in an exam setting, and why the adjustment is needed.

Adjustments must be clearly described. Avoid general terms (e.g. "separate room" or "larger font") without specifying what is required.

Describe what difficulties the student experiences in exams, how this affects their ability to complete tasks, and why the adjustment is needed to support fair access.

Adjustment (be specific)	Functional impact in exams (why this is needed)
<i>e.g. describe exactly what is required</i>	<i>Explain what happens in exam conditions and how this adjustment supports access.</i>

Course-specific considerations (if applicable)

List any learning areas or courses where an adjustment is **not** required for the associated exam.

For example:

- No computer required for all Mathematics exams
- No additional time required for English exam

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Supporting Evidence

List the documents being provided to the school to support this application.

The type of evidence required will depend on the reason for the application. For example:

- **Medical condition:** medical reports, letters, or certificates from a health professional
- **Imputed diagnosis:** medical certificate, learning plans, work samples, or teacher observations
- **Personal circumstances:** relevant documentation such as a medical certificate, statutory declaration, or other supporting evidence
- **Humanitarian consideration:** visa documentation or ImmiCard

List of supporting evidence:

Privacy and Consent

TASC will manage information in accordance with the [TASC Personal Information Protection Policy](#) and the [Personal Information Protection Act 2004](#).

Student Declaration

I give permission for the school and TASC to collect and use the information provided in this application, including supporting evidence, for the purpose of assessing my request for reasonable adjustments.

I authorise TASC to discuss this application with my school and any relevant professionals, where required to make a decision.

I understand that providing incomplete or inaccurate information may affect the outcome of this application.

Student signature:

Parent/Guardian signature (if applicable):

A parent/guardian signature is not required. Students may choose to include a parent/guardian if they wish.

Date:

Before you submit

Before providing this form to the school, ensure:

- all sections of this form are completed
- supporting evidence has been provided to the school
- the adjustments requested are clearly described
- the evidence provided supports the adjustments requested and explains how the condition or circumstances affect the student in exam conditions.

Incomplete or unclear evidence may delay the application.

Important information about adjustments

Reasonable adjustments are designed to support access to timed external assessments.

Adjustments:

- do not change assessment standards or content
- must be appropriate for exam conditions.

What happens next?

The school will review this form and submit an application to TASC on the student's behalf, including a detailed supporting statement and all relevant evidence.

TASC will assess the application and advise the student and the school of the outcome.

Need help?

Students should seek support from their school's TASC Liaison Officer (TLO) when completing this form.

For further information about reasonable adjustments, including guidance and requirements, visit [Reasonable Adjustments for Senior Secondary External Assessments](#).

For additional enquiries, contact TASC:

Email: enquiries@tasc.tas.gov.au

Phone: 03 6165 6000