

How should schools manage course access requirements?

Frequently Asked Questions

Purpose

To explain what schools and teachers must do to meet *Standard 1* of the *Standards for Providers*. *Standard 1* specifically relates to managing course access requirements.

Commonly asked questions

- **What are course access requirements?**

These set up parameters under which the course must be delivered. They may either apply to the delivery of the course, or to student skills and capabilities.

Where a course has access requirements, they are found in the Course Document under the heading "Access".

Schools must check they can comply with any access requirements before adding the course to their scope. Schools must not deliver courses to students where access requirements are not met.

Learners must not be enrolled in courses where they do not meet the specified access requirements.

- **What types of access requirements might apply?**

Not all courses have access requirements, and they can vary by course. They may include:

- **Prerequisites:** to ensure learners have the required background knowledge for courses with higher difficulty.
- **Restrictions:** limiting enrolment to learners who have not yet met the learning outcomes (e.g. Essential Skills – Maths; Essential Skills – Reading and Writing).
- **Registrations or references:** such as a *Registration to Work with Vulnerable People* or a supporting reference for specialised programs.
- **Minimum enrolment numbers:** some courses require group or ensemble work.
- **Participation expectations:** such as engagement with community organisations,

- artists, sporting competitions, or performance events.
- **Skills or equipment requirements:** such as the ability to operate a computer or access online materials.
- **Ways of working:** including working safely with equipment or in group contexts.
- **Physical activity considerations:** for physically active courses, with flexibility for learners with disability to access appropriate assessment pathways.

How do we determine whether a learner meets the requirements?

Most access requirements are straightforward, such as needing to have undertaken a specific course previously, or for Year 12 students only. Some courses such as Essential Skills courses, require an evidence-based assessment process. TASC will check these are met through QA processes such as audits. The evidence base needed to support enrolment in an Essential Skills course can include:

- reviewing previous school reports and learner history
- reviewing Year 9 NAPLAN results
- obtaining information from Year 10 or Year 11 teachers
- using diagnostic testing to determine literacy or numeracy needs.

Alignment to [Standards for Providers](#)

- **Standard 1 – Teaching and Learning:** in Access and Resources. This requirement is aligned to learners being placed in courses suited to their preparedness and ability

Where to get more information

Your TLO can contact TASC through TRACS. This is the preferred way to raise issues with TASC, to ensure we have a record of the issue and agreed outcomes with you.