



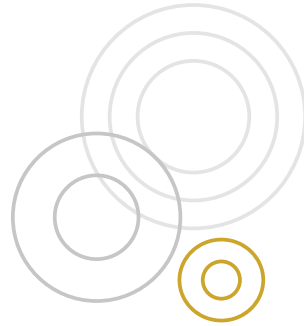
TLO and Principal Forum

End-of-year external assessment and resulting preparations

Term 4 | 21 October 2026

Acknowledgment of Country

**Anniversary of the
Racial Discrimination Act
31 October**



Enacted shortly after the formal abandonment of the White Australia Policy, the *Racial Discrimination Act 1975* was Australia's first federal human rights and discrimination law.

The Act promotes equality and helps protect people from unfair treatment or vilification. In 1995 the Act was extended to make racial vilification against the law.

Image: Campaign graphic by the [Australian Human Rights Commission](#).

**THERE'S
nothing
casual
ABOUT
RACISM.**

Agenda

External assessment
and student supports

Pre-Year 11 enrolments

Final internal ratings
submissions

TASC Outstanding
Achievement Awards

Results Day

2027 TLO & Principal
Forums
and training workshops

External
assessment
and student
supports

External assessment resources

- 
- ❑ TASC *Student Exam Guide* – [link](#)
 - ❑ Preparing for exams – [link](#)
 - ❑ Study Tips for Exams – [link](#)
 - ❑ How to answer written exam questions and understand exam marking – [link](#)
 - ❑ Managing exam stress – [link](#)
 - ❑ Tips for staying CALM in an exam – [link](#)
 - ❑ Requesting a folio extension – [link](#)
 - ❑ Illness and emergency during exams – [link](#)
 - ❑ Derived Ratings – [link](#)
 - ❑ ReachOut.com – exam stress resources – [link](#)

Illness & emergency during exams webpage

Illness & emergency during exams

[back to Preparing for exams](#)

All from Years 11 and 12

[Student information resources](#)[TCE course plan tool](#)[Student queries](#)[Planning your studies](#)[Preparing for exams](#)[Your results](#)

Being able to apply for derived exam ratings safeguards an equitable results outcome for students affected by significant illness or other exceptional circumstances.

Students are encouraged to attend their exam where they are able to do so safely. Minor non-infectious illnesses, routine ailments, exam stress or concerns about performance are not normally grounds to receive a derived exam rating. Students who complete an exam are generally expected to accept the result of that exam.

See below for what to do if you have a significant illness or an emergency.

If you are having difficulties applying for derived exam ratings, please [contact TASC](#) so we are aware of your situation and can help advise you.

Time limits for applications

More information

How to apply for derived exam ratings for significant illness

More information

What to do: You have a significant illness an exam

More information

What to do: You become unwell during an exam

More information

What to do: You can't attend an exam for another reason (including if you experience an emergency)

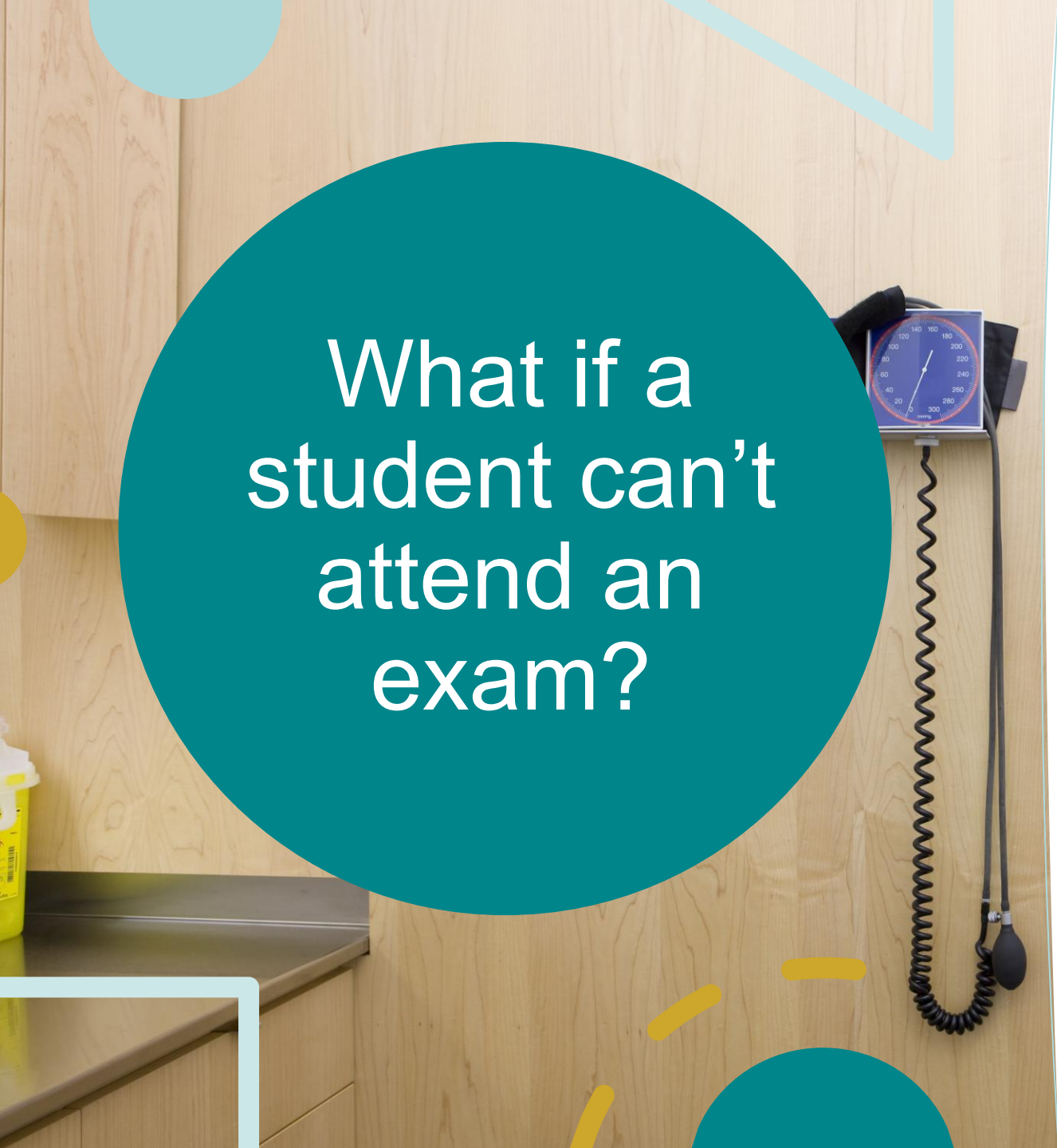
More information

When are derived exam ratings accepted

More information



Illness & emergency during exams



What if a student can't attend an exam?

The *TASC Student Exam Guide* (pages 9-11) outlines the steps to follow if a student is sick or there is an emergency at the time of their exam. A fillable PDF version of the certificate is also available online.

*Note: Completing the process **does not** automatically grant a derived rating.*

TWO steps students must take to apply for derived ratings for significant illness:

1. Complete the online [Derived Exam Rating Application and Consent Form](#) (for students).
2. Attend an appointment with a medical practitioner (in-person or telehealth) and have a **TASC Medical Certificate completed by a registered GP, paediatrician or a hospital doctor.**

Students should contact their medical practitioner or TASC if they don't receive a confirmation of *receipt* email within **one week** of their appointment.

Derived ratings: time limits for applications

Applications for a derived exam rating are **accepted only during the specified application period**.

For significant illness, the application period:

- **Opens seven (7) days before** the written exam, practical/performance or presentation
- **Closes two (2) business days after.**

A [derived exam rating application timetable](#) is available to help students understand the permitted application dates for their assessments. **Both** of the following must occur within the application period:

- The student's medical appointment with a registered GP, paediatrician or a hospital doctor
- The student's submission of the online [Derived Exam Rating Application and Consent Form](#).

The student's medical practitioner is to submit the medical certificate form directly to TASC within three (3) days of their appointment.

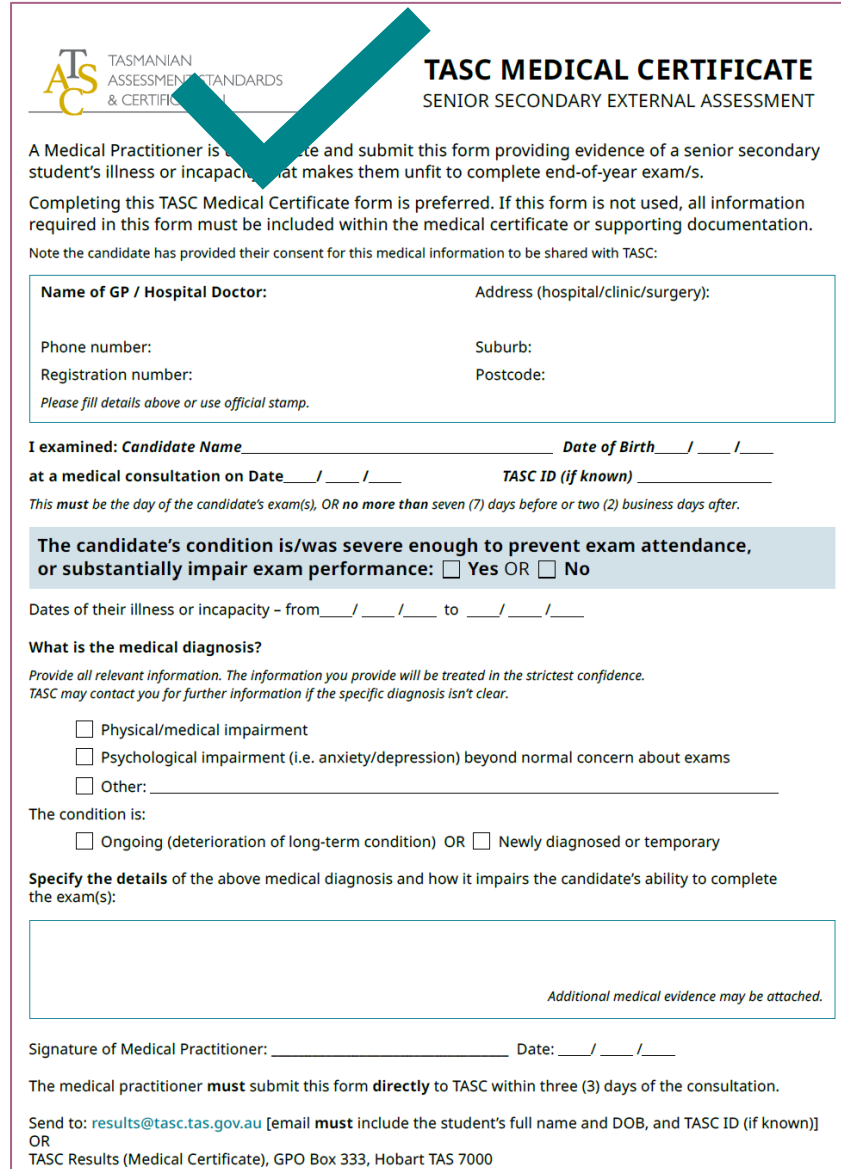


Derived ratings: acceptable medical certificates

Update for 2026: the student's medical practitioner can complete **one** of the following:

- ☐ the printed TASC Medical Certificate form in the *Student Exam Guide* (page 11)
- ☐ the fillable PDF form at [TASC Medical Certificate](#)
- ☐ a medical certificate that includes all the required information on the TASC form and supporting documentation.

× **General 'unfit for duties' certificates will not be accepted.**



TASC MEDICAL CERTIFICATE
SENIOR SECONDARY EXTERNAL ASSESSMENT

A Medical Practitioner is to complete and submit this form providing evidence of a senior secondary student's illness or incapacity that makes them unfit to complete end-of-year exam/s.

Completing this TASC Medical Certificate form is preferred. If this form is not used, all information required in this form must be included within the medical certificate or supporting documentation.

Note the candidate has provided their consent for this medical information to be shared with TASC.

Name of GP / Hospital Doctor: _____ **Address (hospital/clinic/surgery):** _____

Phone number: _____ **Suburb:** _____

Registration number: _____ **Postcode:** _____

Please fill details above or use official stamp.

I examined: **Candidate Name** _____ **Date of Birth** ____/____/____
at a medical consultation on Date ____/____/____ **TASC ID (if known)** _____

This must be the day of the candidate's exam(s), OR no more than seven (7) days before or two (2) business days after.

The candidate's condition is/was severe enough to prevent exam attendance, or substantially impair exam performance: ☐ Yes OR ☐ No

Dates of their illness or incapacity – from ____/____/____ to ____/____/____

What is the medical diagnosis?
Provide all relevant information. The information you provide will be treated in the strictest confidence. TASC may contact you for further information if the specific diagnosis isn't clear.

☐ Physical/medical impairment
☐ Psychological impairment (i.e. anxiety/depression) beyond normal concern about exams
☐ Other: _____

The condition is:
☐ Ongoing (deterioration of long-term condition) OR ☐ Newly diagnosed or temporary

Specify the details of the above medical diagnosis and how it impairs the candidate's ability to complete the exam(s):

Additional medical evidence may be attached.

Signature of Medical Practitioner: _____ Date: ____/____/____

The medical practitioner **must** submit this form **directly** to TASC within three (3) days of the consultation.

Send to: results@tasc.tas.gov.au [email **must** include the student's full name and DOB, and TASC ID (if known)]
OR
TASC Results (Medical Certificate), GPO Box 333, Hobart TAS 7000

Reminder:

Students who become ill *during* an exam and can't complete it must tell the Exam Supervisor that they are unwell and need to leave. This can then be formally recorded, and they can receive derived ratings (if eligible upon application).

Example: an unsuitable medical certificate

Why is this certificate unsuitable?

- × it is a generic certificate
- × Insufficient details about student's identity
- × insufficient detail about the diagnosis / why the student was unable to sit their exam/s.

Note:

- ☐ If this student was applying for derived ratings for multiple exams they **may** need to supply multiple certificates.

E.g: if they had exams on the 9th and 19th November (10 days apart), they would need two certificates because the 9th is *more than seven days before* the 19th.



 **Medical Clinic**
123 Anywhere St., Any City

Medical Certificate / Unfit for Duties

Date of issue: 9-Nov-2026

This is to certify that:

Based on my assessment today, I believe STUDENT NAME is suffering from a medical condition and is unfit for work and study from 9-Nov-26 to 19-Nov-26 inclusive.

Not accepted - insufficient detail



Dr First Name Last Name
General Practitioner
Medical Clinic
03 6165 1234

Illness & emergency during exams – webform for derived exam rating application

Section A & B

DERIVED EXAM RATING APPLICATION & CONSENT FORM

SENIOR SECONDARY EXTERNAL ASSESSMENT

Complete this form if you are seeking exemption from an exam, either in whole or part. It will be used as evidence towards your application to have derived exam ratings applied to your results.

SECTION A: STUDENT INFORMATION (STUDENT TO COMPLETE)

TASC ID (Eg. 06A12345) *

DATE OF BIRTH *

GIVEN NAME *

FAMILY NAME *

PREVIOUS NAMES

EMAIL ADDRESS *

CONTACT NUMBER *

ADDRESS LINE 1 *

ADDRESS LINE 2

CITY

COUNTRY *

STATE *

POSTAL CODE

Step 1 of 3

< Previous

> Next

✓ Finish

DERIVED EXAM RATING APPLICATION & CONSENT FORM

SENIOR SECONDARY EXTERNAL ASSESSMENT

Complete this form if you are seeking exemption from an exam, either in whole or part. It will be used as evidence towards your application to have derived exam ratings applied to your results.

SECTION B: APPLICATION FOR A DERIVED EXAM RATING FOR:

Select	Exam Date	Course	Name	Attended Exam
☐	18/11/2025	BHP315116 - Psychology	Written Exam	☐
☐	11/11/2025	BHS315116 - Sociology	Written Exam	☐
☐	10/11/2025	GGY315120 - Geography	Written Exam	☐

Step 2 of 3

< Previous

> Next

✓ Finish

Illness & emergency during exams – webform for derived exam rating: application signature/s

DERIVED EXAM RATING APPLICATION & CONSENT FORM

STUDENT DECLARATION

- ☐ I declare that, to the best of my knowledge, all the information given on this form (and attachments) is correct.
- ☐ I authorise a medical practitioner to provide TASC with a report on the nature of my illness or incapacity. I also authorise TASC to discuss this application with any person as is required by TASC to make a decision in regard to my application for derived exam ratings. TASC will manage information in accordance with the Personal Information Protection Act 2004.

PARENT/GUARDIAN SIGNATURE (IF FORM COMPLETED ON STUDENT'S BEHALF)

- ☐ Parent / Guardian Name
- Relationship to Student

TASC will email you to confirm we have received your completed form.
If you don't receive an email within one week, contact the GP you visited or TASC to confirm the form was submitted / received.

TASC will manage information in accordance with the [TASC Personal Information Protection Policy](#) and the [Personal Information Protection Act 2004](#).

If you have any queries regarding the completion of this form, please contact TASC at results@tasc.tas.gov.au or phone 6165 6000.

Step 3 of 3

◀ Previous

▶ Next

✓ Finish

TASC exam centre responsibilities

Understand room requirements

- E.g. seating, clocks (digital and analogue), calculators, security/emergency procedures.

Provide appropriate room access

- Ensure access to exam rooms is limited to TASC personnel and relevant students only.

Verify school opening hours

- Ensure exam areas are open (ready for early exam set up) and there is access to photocopiers/printers at the end of each day.

Discuss with Supervisor Coordinators (SC) any candidates with TASC-approved Reasonable Adjustments

- Ensure you are organised to provide approved accommodations.

Ensure there is a designated preparation / office space for SCs

- This space must be accessible at least one week before exams so SCs can set up/run Supervisor training.

Support students

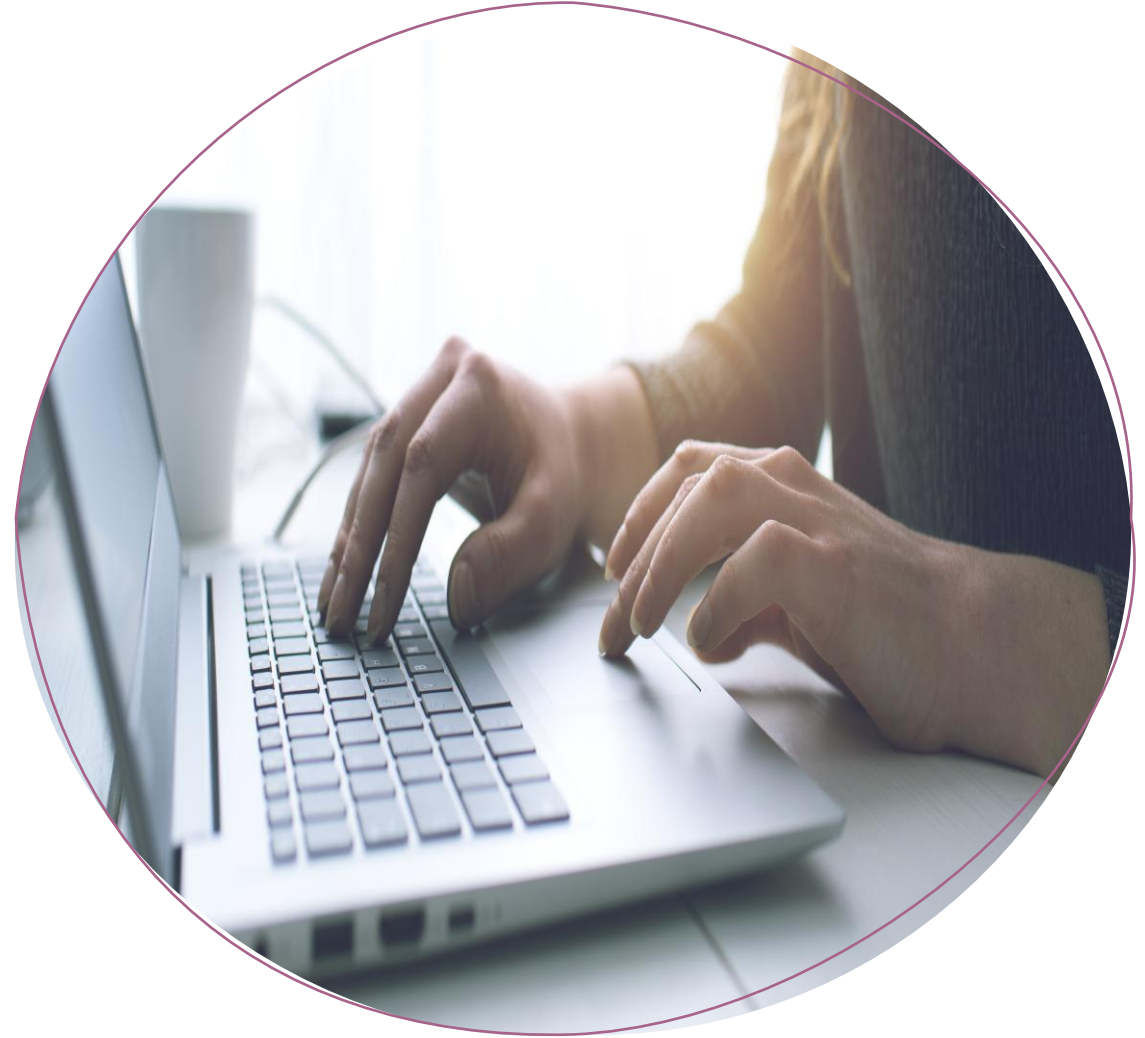
- Provide the SC/s the details of school staff who will be available to support students during exams.



TASC exam centre responsibilities – ICT

Computers and Technology

- ICT support before, during and after exams to help students using computers and assistive technologies
- ICT support for Supervisor Coordinators.
- Direct contact numbers should be made available for Supervisor Coordinators in case issues arise.
- Supervisor Coordinators require access to a computer, printer and photocopier to copy attendance lists, and print student exams completed on computers.
- Computers should be locked-down for secure student use to protect exam integrity.



TASC exam centre responsibilities – quarantining

Schools should remind students about the **quarantining requirements** if they have an exam clash and have one of their exams is scheduled at a different time than other students.

This will ensure they are aware of the protocols and are not surprised on their exam day that they won't be able to debrief with their friends after their morning exam.

NOTE: supervision of students in quarantine over lunch is the responsibility of the school.

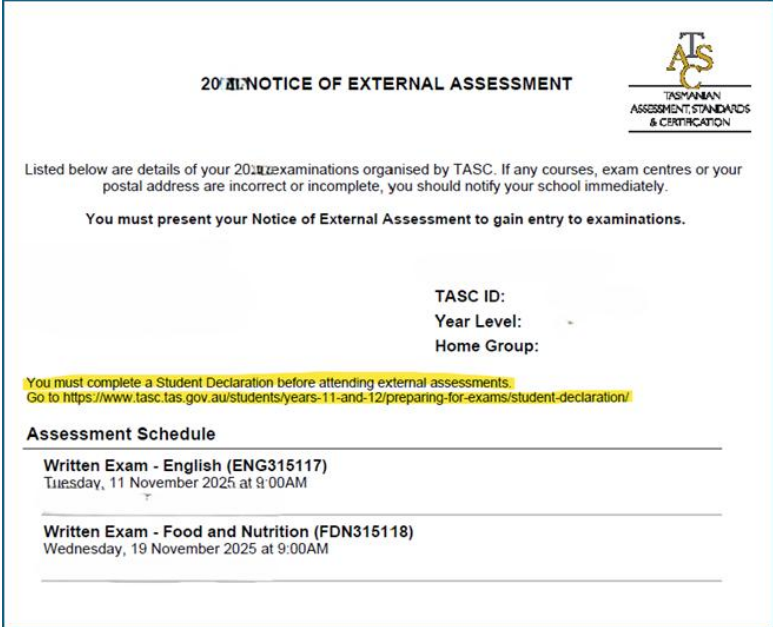


Notice of External Assessment (NoE)

- ❑ NoE forms ('pink slips') detail where and when a student will sit their external assessments.
- ❑ They have been sent to schools. Please ensure these are distributed as soon as possible!
- ❑ **Students must bring their NoE to every exam.** Students *won't* be granted extra exam time if they need to organise a new NoE on exam day.
- ❑ TLOs can download replacement NoEs via TRACS (see this [guide](#)).
- ❑ If there are issues identified regarding **exam / enrolment details** on a student's NoE, please create a 'NoE Enquiries' task in TRACS.

Note: a student *doesn't* need a new printed NoE if only their **contact details** (e.g. email / mailing address) are incorrect.

However, it is important that contact details are correct in TRACS, so the student receives their end-of-year results. DECYP TLOs can update contact details via Edupoint and non-Government schools via TRACS. Students can [update their email address](#) via the TASC website **any time before Tuesday 16 December** (the day before results are issued).



The image shows a sample of a '2025 NOTICE OF EXTERNAL ASSESSMENT' form from TASC (Tasmanian Assessment Standards & Certification). The form includes the following details:

- Header:** 2025 NOTICE OF EXTERNAL ASSESSMENT, TASC TASMANIAN ASSESSMENT STANDARDS & CERTIFICATION
- Text:** Listed below are details of your 2025 examinations organised by TASC. If any courses, exam centres or your postal address are incorrect or incomplete, you should notify your school immediately.
- Requirement:** You must present your Notice of External Assessment to gain entry to examinations.
- Fields:** TASC ID: , Year Level: , Home Group:
- Declaration:** You must complete a Student Declaration before attending external assessments. Go to <https://www.tasc.tas.gov.au/students/years-11-and-12/preparing-for-exams/student-declaration/>
- Assessment Schedule:**
 - Written Exam - English (ENG315117) Tuesday, 11 November 2025 at 9:00AM
 - Written Exam - Food and Nutrition (FDN315118) Wednesday, 19 November 2025 at 9:00AM

A man wearing a grey cap and a white t-shirt is working in a workshop. He is standing next to a large piece of machinery, possibly a lathe or a mill, and is looking towards the camera with a slight smile. The background shows wooden beams and various tools, suggesting a carpentry or woodworking environment. There are decorative teal and yellow shapes overlaid on the image.

Outstanding Achievement Awards

TASC's [Outstanding Achievement Awards \(OAA\)](#) celebrate academic and vocational education achievements.

Nominations for the **VET Awards** close **Friday 23 October 2026** (*this Friday*).

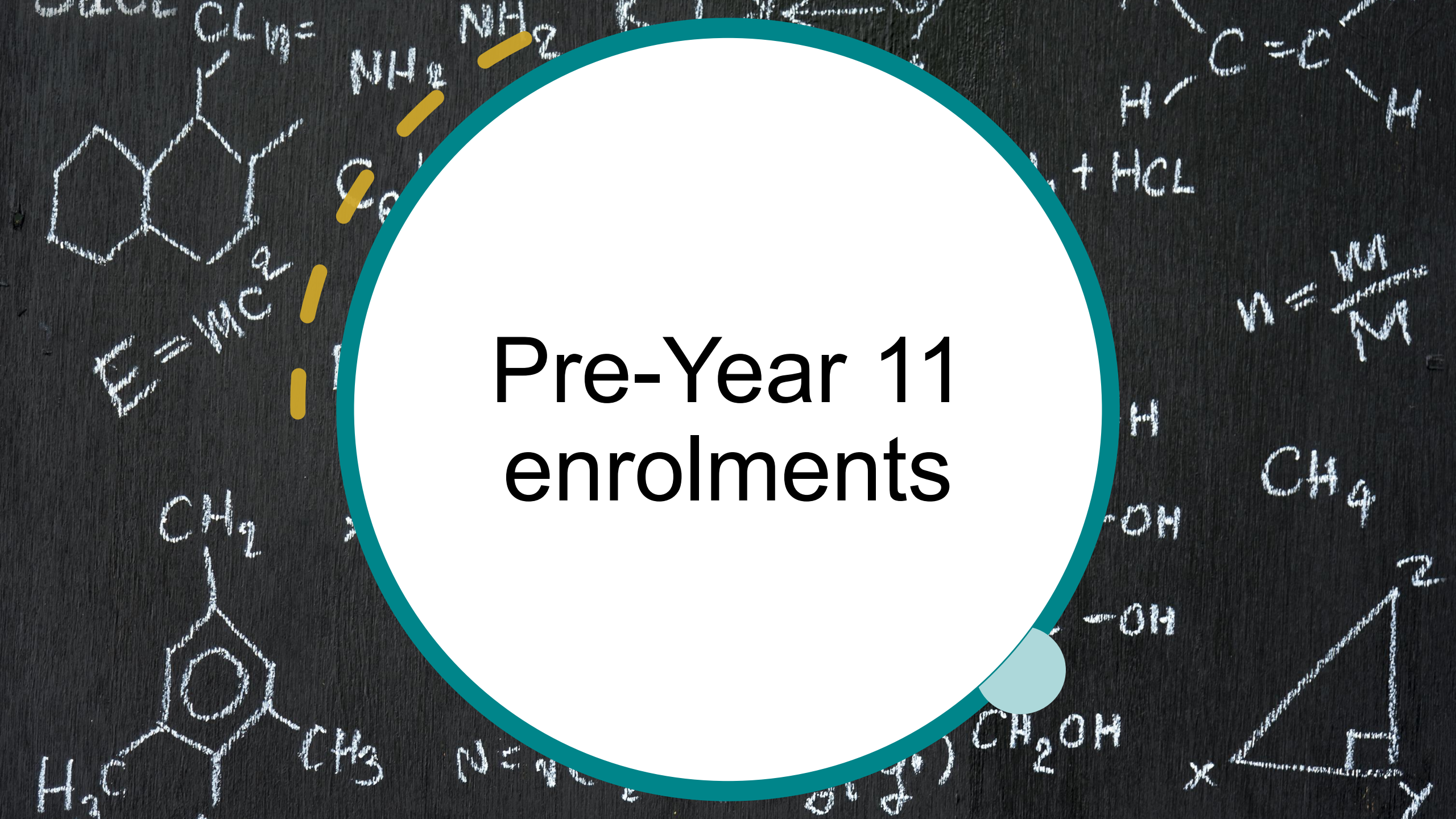
Recipients are selected by a TASC-appointed panel of VET experts.

The **Academic Achievement Award** recognises Year 12 students who attain Tasmania's highest academic results with an Australian Tertiary Admission Rank (ATAR) of 99.5 or above.

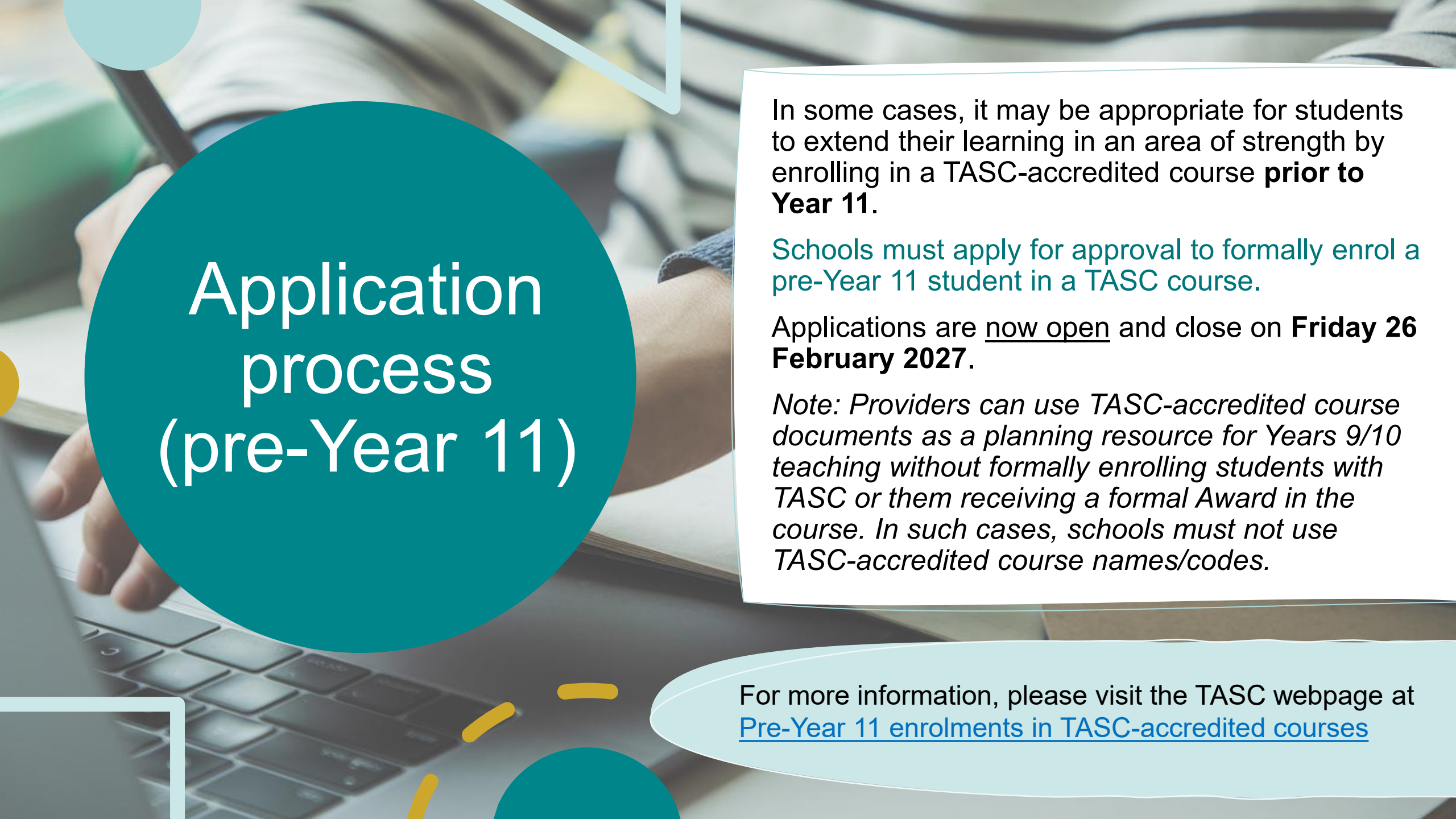
TASC will notify winners by email in December after results are released. Principals and TLOs will also be notified.

The ceremony will be held at Government House in **January 2027**.

Reminder: Keep an eye on your inbox so that you don't accidentally miss an email about the ceremony.

The background is a dark, chalkboard-like surface filled with various white chalk-drawn chemical structures and formulas. These include $E=mc^2$, $n = \frac{v}{\lambda}$, $n = \frac{v}{c}$, CH_2 , CH_3 , CH_2OH , CH_4 , $H-C \equiv C-H$, H_2C , NH_2 , Cl , H , OH , and a geometric diagram with vertices x , y , z . A large teal circle with a white center is positioned in the middle of the image, containing the text.

Pre-Year 11 enrolments



Application process (pre-Year 11)

In some cases, it may be appropriate for students to extend their learning in an area of strength by enrolling in a TASC-accredited course **prior to Year 11**.

Schools must apply for approval to formally enrol a pre-Year 11 student in a TASC course.

Applications are now open and close on **Friday 26 February 2027**.

Note: Providers can use TASC-accredited course documents as a planning resource for Years 9/10 teaching without formally enrolling students with TASC or them receiving a formal Award in the course. In such cases, schools must not use TASC-accredited course names/codes.

For more information, please visit the TASC webpage at [Pre-Year 11 enrolments in TASC-accredited courses](#)



Final Internal Rating Submission

Internal Ratings Process

From **Monday 19 October 2026**, TASC will start 'pulling' ratings from school data systems:

- ☐ SARIS (for DECYP schools)
- ☐ TRACS (for Catholic/Independent schools)

*Note: if TASC have 'pulled' ratings for a student and the school then updates/removes the ratings, the **NEW** changes will supersede the existing data right up until the closing date.*

- ☐ Teachers determine students' final internal ratings for each criterion. Optional use: [final internal ratings report template](#)
- ☐ Students **must** be informed of their internal ratings and acknowledge them.
- ☐ Students need to be informed that they can **request a review** and who to speak to (based on the school's policy).
- ☐ The appeals process must be completed by the **internal ratings verification period deadline**.
- ☒ For more information, check out the [Final internal rating submission and verification](#) webpage

Final Internal Ratings

See [TASC KEY DATES](#)

Level 3 and Level 4 Courses

Due to TASC: **Friday 6 November 2026**

Verification period:

Monday 9 – Friday 13 November 2026

Preliminary, Level 1 & Level 2 Courses

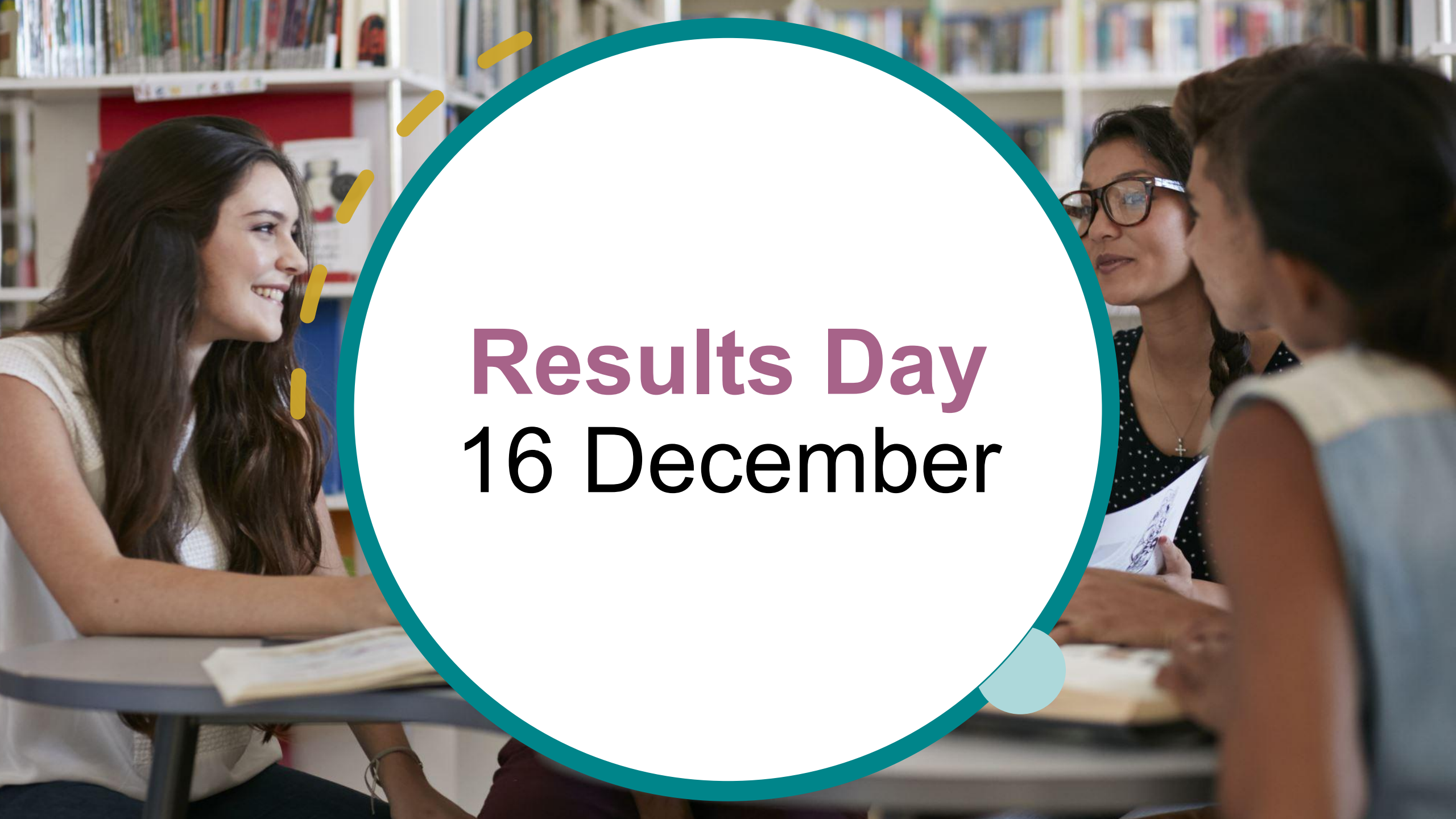
Due to TASC: **Friday 20 November 2026**

Verification period:

Monday 23 – Friday 27 November 2026



Schools must run [Rating Verification reports](#) (downloaded from [TRACS](#)) during the **verification period** to confirm that all entered ratings are correct.

The background of the image shows a library or study hall. On the left, a young woman with long dark hair is smiling and looking towards the right. In the center-right, a woman with glasses is looking at a piece of paper. On the far right, the back of a student's head is visible. The scene is brightly lit, and bookshelves filled with books are in the background.

Results Day

16 December

Results Day for students

Emailed Results



Students who have registered an email address with TASC (as part of the online Student Declaration) will receive one to four emails, depending on their eligibility.

- ☐ Statement of Results – *all students*
- ☐ Course Criterion Ratings Statement – *students who completed a TASC course*
- ☐ ATAR statement – *eligible students.*
- ☐ *Note: TASC-issued certificates are NOT emailed.*

Mailed Results (mid Jan)



- ☐ ATAR statement – *eligible students*
- ☐ Printed Statement of Results – *all students*
- ☐ TASC-issued certificates: TCE, TCEA, QC – *eligible students.*

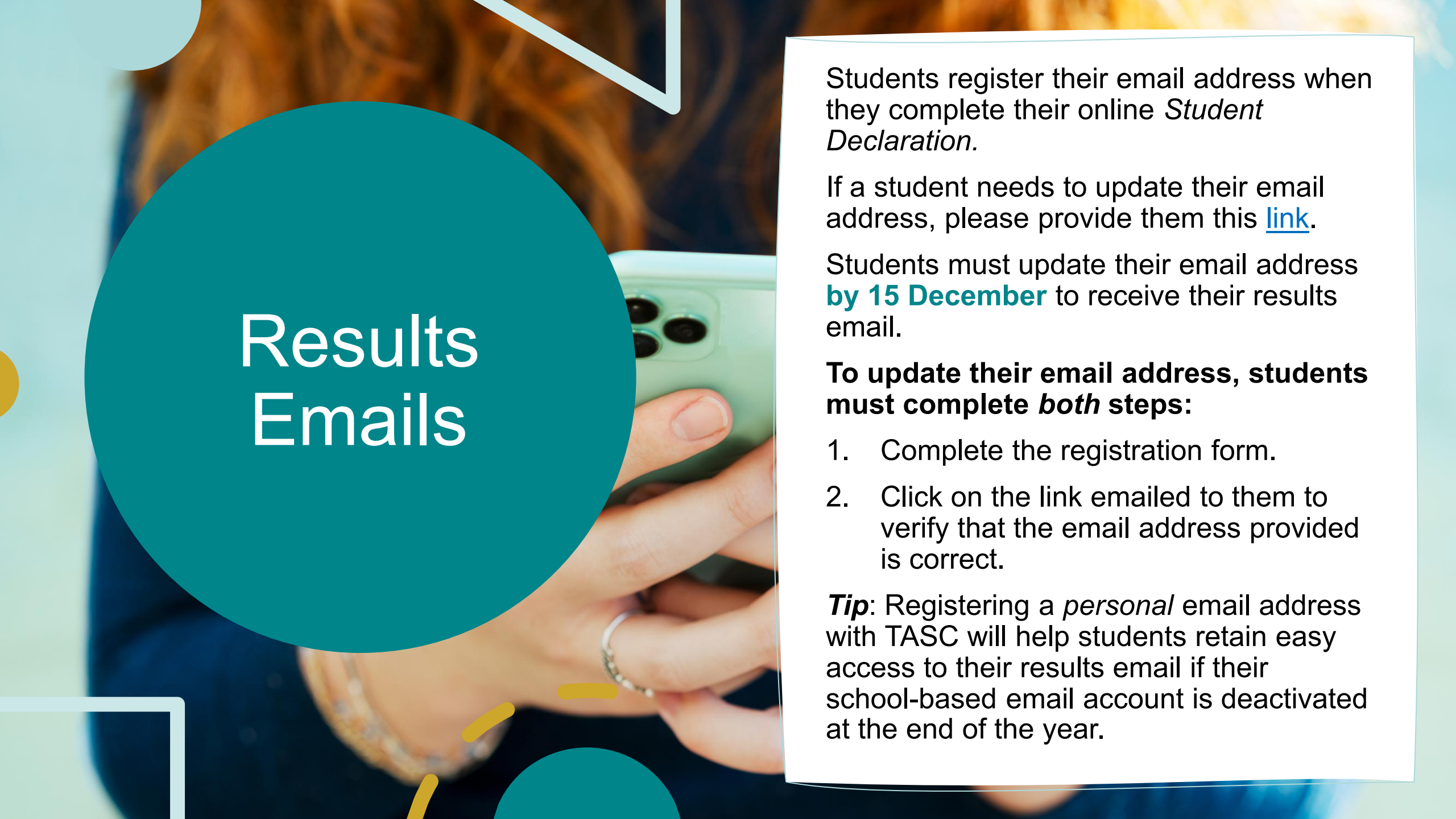
Results Day for Schools

- ❑ A 'Results information' email will be sent to Principals with instructions on how to access your school's preliminary results data.
- ❑ Your school's **Preliminary** Results Data Spreadsheet will be available in the [TRACS portal](#) under:

Provider > Contact Information > Reports.

There is a PDF guide to help you access your students' results – [link](#).





Results Emails

Students register their email address when they complete their online *Student Declaration*.

If a student needs to update their email address, please provide them this [link](#).

Students must update their email address **by 15 December** to receive their results email.

To update their email address, students must complete *both* steps:

1. Complete the registration form.
2. Click on the link emailed to them to verify that the email address provided is correct.

Tip: Registering a *personal* email address with TASC will help students retain easy access to their results email if their school-based email account is deactivated at the end of the year.

Talking to students about results

- ❑ If a student has a results query, it's useful to first check if they have met [ATAR](#) and/or [TCE](#) eligibility requirements.
- ❑ You can check a student's progress towards the TCE via the results spreadsheet or TRACS.
- ❑ If students have questions you can't assist with, they should contact TASC via the [Results Query](#) form. This form allows TASC to confirm the student's identity, protecting their privacy. The review options available are listed on the **new** [Result Services](#) page.
- ❑ The [FAQs about student results](#) page answers commonly asked questions.
- ❑ **Please note that results are emailed to students in school batches.** Students shouldn't be alarmed if they learn during the morning that students at other schools have already received their results.



The [Understanding the ATAR: Student Factsheet](#) is a helpful resource for students who have questions about ATAR and TE Score calculation.

Inspections of written exam material

The new [Result services](#) webpage brings together information about the services available to students after results are released. Fees apply for some services.

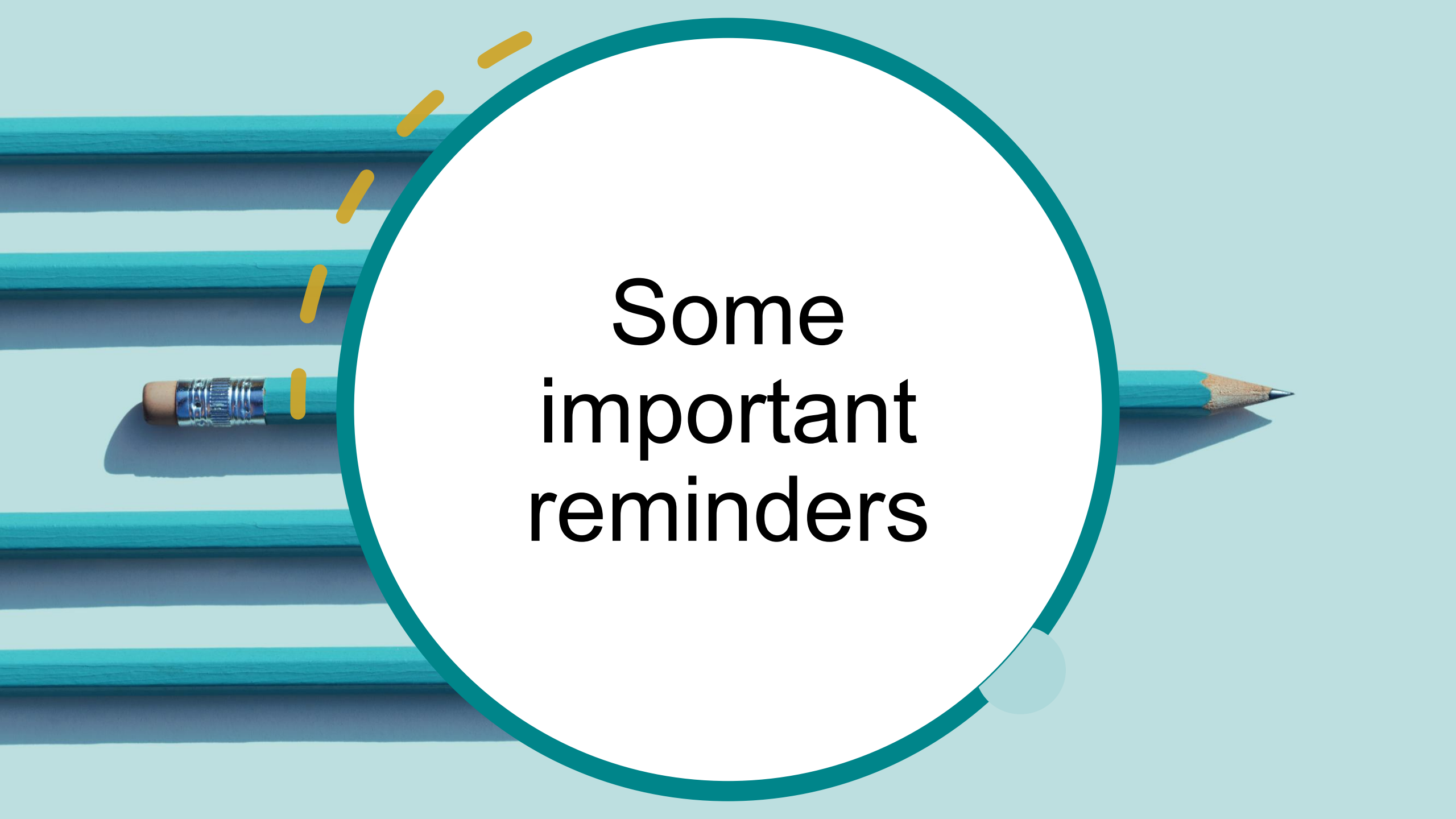
[Results queries](#): For questions about course results or results documents that schools can't answer.

[Administrative reviews](#): New service allowing students to apply for an administrative review of *any* external assessment result for a Level 3 and 4 course. An administrative review checks that the student's result was processed correctly (the assessment is not remarked). Applications open **21 December**.

Inspections: Existing service allowing students to apply for an inspection of written exam material for eligible courses. See the [Inspections of written exam material](#) page for information about eligibility, dates, fees and FAQs. Applications open **21 December**. Only Year 12 and 13 students are eligible for *first-round* inspections. *Second-round* inspections are held mid-February at schools, with TASC providing more information via TRACS in Term 1.

Copies of written exam paper responses: Existing service allowing students to request a copy of their written exam materials for their own records (copies are provided in July of the following year). This service is not intended for students seeking to understand an unexpected result.



The background features several teal pencils lying horizontally. A large white circle with a teal border is centered on the page. To the left of the circle, five short, thick yellow dashes are arranged in a curved pattern. A teal pencil is positioned horizontally, passing through the center of the white circle. The pencil has a silver eraser and a sharpened lead tip pointing to the right. The overall background is a light teal color.

Some
important
reminders

Proposed TLO Forum Dates for 2027



Term	Focus (<i>TBC</i>)	Proposed date/week
Term 1	Regional in-person workshops	Week 3/4
Term 2	RA and QA processes, TCEA applications, course movements	Week 2
Term 3	QA processes for Scope and Sequences, course movements and external assessment preparations	Week 2
	Written exam timetable	Thursday 26 August (<i>TBC</i>)
Term 4	End-of-year external assessment and resulting processes	Thursday 15 October (Week 1)

To provide feedback, contact Neesha-Marie and Tika:
TLO@tasc.tas.gov.au.

Potential special session dates for 2027



Term	Focus (<i>TBC</i>)	Proposed date/week
Term 1	New TLO sessions <i>Focus:</i> New TLOs (but all TLOs are welcome)	Week 3/4
Term 1	Teachers New to TASC sessions <i>Focus:</i> Those who have recently started teaching Years 11/12 (i.e. new teachers, those from other states or those moving from secondary into senior secondary teaching)	Week 0 or later in the term?
Various	TASC may also offer drop-in sessions tailored to specific processes (i.e. Reasonable Adjustments.)	TBC

To suggest a topic for a special drop-in workshop or provide other feedback, contact Neesha-Marie and Tika:

TLO@tasc.tas.gov.au.

Thank You

for attending TASC's
TLO and Principal
forums in 2026.

We appreciate your time,
questions and
commitment to
supporting our students.



TASC